



APPLICATION INFORMATION AND INSTRUCTIONS

NOTE: To comply with federal and state fair housing laws, each person 18 years of age or older who intends to reside in the rental property must complete and sign a rental application.

QUALIFICATION CRITERIA & ITEMS NEEDED TO APPLY:

- Checkboxes listing qualification criteria: A complete application emailed, faxed or delivered. Copy of Drivers License and Social Security Card. Proof of income in the form of a 1 months' pay stub, most current W-2 form with tax returns, most current bank statement. DTI range 33-38%. Please attach to this form when submitting an application to rent. A credit report demonstrating willingness to pay financial obligations in a timely manner. We will order the report. If you had a credit problem, let us know. A letter of explanation may help qualify you. When signing the rental contract, a payment for 1st month and the security deposit in the form of a cashier's check is required. \$500 of the deposit is non-refundable if you decide to back out of the lease prior to commencement date. Animal rent of \$35 per animal per month plus \$1000 increase deposit in homes where animals are permitted. Proof of renter's insurance (minimum \$500,000 liability and \$25,000 contents coverage) with Landlord & Village Properties & Associates named as additional insured (note that the cost of this coverage is approximately \$250 per year). Must bring insurance policy declaration page when signing a rental agreement.

I wish to submit an application to rent the property located at: _____.

I am applying with the following applicant(s): _____.

If I am approved, I wish to take occupancy on (date): _____.

The length of occupancy I desire is _____.

I agree to pay for a credit report at the time of application, the cost of which is \$30 each. I will be given the credit report if I request it.

Village Properties does not select residents on a "first-come, first-served" basis. Residents will be offered the opportunity to rent available units based on a best-qualified basis and on the landlords' needs.

I have read, understand and AGREE to the above. I have downloaded and have in my possession a copy of Protect Your Family From Lead in Your Home (http://www.epa.gov/lead/pubs/leadpdf.pdf) and A Brief Guide to Mold, Moisture, and Your Home (http://www.epa.gov/mold/pdfs/moldguide.pdf).

Name (Please Print) _____

Signature (Name) _____ Date _____



Village Properties & Associates will assist all applicants without regard to race, color, creed, sex, religion, national origin, familial status, handicap, ancestry, physical or mental disability, medical condition, marital status, citizenship status, military service status, sexual orientation, source of income, or age.